



CURRICULUM

VOICE

Bachelor i musik (BMus) / Bachelor of Music (BMus)

Approved June 2018, revised July 2022, January 2023, July 2023

Please note that the original Danish text is the governing text for all purposes and in case of discrepancy, the Danish wording will be applicable.

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GENERAL RULES

AUTHORITY

The curriculum for the Bachelor study programme in Music is laid down under the authority of Executive Order no. 1476 of 01.10.2020 concerning the Danish Academies of Music and the Royal Opera Academy in the area of the Danish Ministry of Culture. This curriculum applies to all current students enrolled after 01.08.2018. Students enrolled at an earlier time may be subject to transitional rules.

ECTS CREDITS

The Bachelor programme in Music is a full-time course of study corresponding to 180 ECTS credits. 60 points in the European Credit Transfer System (ECTS) corresponds to one year of full-time studies. The programme is organised as a full-time study programme within a three-year timeframe.

ADMISSION REQUIREMENTS AND ENTRANCE EXAMINATION

The entrance requirement for the Bachelor study programme in Music is a passed entrance examination.

The entrance examination consists of an audition in the applicant's main subject and supplementary prohibitive examinations (i.e. examinations which must be passed). The applicant may apply for admission to several academies of music at the same time, in prioritised order. The decision on whether to admit an applicant is taken by the Academy on the basis of a concrete assessment of the applicant's abilities and skills. The requirements of the music profession are also taken into consideration, as well as the need to attain an appropriate balance of instruments and voices.

The common rules of the academies of music on admission procedures:

- The requirements, procedures and forms for admission are available on the common website of the academies of music.
- Applicants indicate on the application form the academies to which they wish to apply for admission, in prioritised order.

The academies recognise the results of each other's entrance examinations, such that grades obtained at a particular academy of music may be used as the basis for admission to a different academy. The individual academies may however hold supplementary tests if so required by special circumstances.

INTERNATIONAL FEE-PAYING STUDENTS

Prior to the commencement of studies, a legally binding agreement must be entered into between the Royal Danish Academy of Music and the student. ('Contract determining the Conditions set for the Provision of Education for International Students at the Royal Danish Academy of Music'.)

TITLE AWARDED

Graduates of the Bachelor programme in Music are entitled to use the title Bachelor of Music (BMus) (voice). The title in Danish is: Bachelor i musik (BMus) (sang).

PURPOSE AND COMPETENCY PROFILE OF THE PROGRAMME

The purpose of the programme is, on the basis of the individual student's talent and capabilities, to strengthen and develop the student's competencies with a view to employment as a solo singer and/or choir singer, and in related professional areas.

The Bachelor programme is a discrete study programme that provides students with a foundation for further studies at Master's level. The Bachelor programme can also provide the basis for the practice of professional functions.

Knowledge

- On the basis of their own work, students learn to understand and reflect on the artistic practices and methods of the subject.
- Artistic knowledge of a wide repertoire, important musical styles and related traditions of practice in field, as well as in-depth knowledge of individual works and more specialised repertoire.
- Research-based knowledge in relevant areas of fundamental features of music history, as well as basic elements and organisational patterns in music, including part-writing techniques, and the ability to relate this to one's own musical practice.
- Research-based knowledge of basic pedagogical theory and teaching methods.
- Fundamental knowledge of the music industry and cultural life, as well as an understanding of music performance in a wider context.

Skills

- Skills to express oneself artistically within a variety of relevant styles with imagination and empathy.
- Skills to evaluate artistic challenges, and to justify and select relevant musical expressions and interpretation possibilities.
- Skills to communicate about artistic expressions and professional issues with both peers and non-specialists.
- Skills to apply aural training and other general skills associated with the field in solution-oriented rehearsal and private study in relation to professional practice.
- Skills to apply relevant scientific methods and assess theoretical issues in selected areas.

Competencies

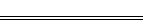
- Competency to realise an artistic expression, identify one's own learning needs, and structure one's own learning in connection with musical practice.
- Competency to handle the psychological, physiological, planning and communication demands of public performance and the prior rehearsal and practice.
- Competency to communicate one's practice of music in writing and speech, and to place it in a broader context.
- Competency to interact musically in ensembles of various sizes, and to engage independently and professionally in collaborations across different disciplines and styles.
- Competency to apply musical, pedagogical and vocal knowledge in teaching.

STRUCTURE OF THE PROGRAMME


SCHEMA (ECTS AND TEACHING)

VOICE

Subject group	Subject	1st year	2nd year	3rd year	
Principal study	Principal study and career-related principal studies <i>(including vocal coaching, ensemble singing, musical drama, choir studies, repertoire, IPA, Italian, interpretation methodology)</i>	35 ECTS	35 ECTS	20 ECTS	20 ECTS
General subjects	Aural training	5 ECTS	5 ECTS		
	Harmony and parts writing	4 ECTS	4 ECTS		
	Analysis/communication	4 ECTS	4 ECTS		
	Music history/cultural studies	3 ECTS	3 ECTS		
	Entrepreneurship			4 ECTS	
Didactic subjects	Didactic subjects <i>(including applied piano, performance psychology and music pedagogy)</i>	9 ECTS	9 ECTS		
	Principal study-related pedagogy – vocal theory			12 ECTS	
	Elective subjects			4 ECTS	
	TOTAL	60 ECTS	60 ECTS	60 ECTS	

The marking  indicates that the ECTS credits are triggered by certificate.

The marking  indicates that the ECTS credits are triggered by examination.

The marking  indicates the duration of the teaching.

1. PRINCIPAL STUDY AND CAREER-RELATED PRINCIPAL STUDIES

(1st-6th semester)

VOICE

(1st-6th semester)

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess knowledge of artistic practice, repertoire and methods of solving technical issues within vocal music
- Be able to evaluate artistic challenges and technical issues, and justify and select relevant expressions and solution models to realise one's own artistic ideas in singing
- Be capable of working independently to find solutions to vocal technical and artistic issues in classical vocal music

Learning content

Work is done with vocal techniques such as evenness, flexibility, declamation, projection, intonation, harmonic understanding, and tonal and dynamic variability, and with artistic skills such as musical and linguistic interpretation, phrasing, sense of style, tonal imagination, communication and presentation. Works are studied from the early Baroque to the present day, with the languages German, French, Italian, English and Danish being represented as a minimum.

VOCAL COACHING

(1st-6th semester)

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess knowledge of basic rehearsal methods and an understanding of the interaction between language and music
- Be able to demonstrate an understanding of one's own role in a musical whole within various styles
- Be capable of working independently to study relevant repertoire

Learning content

Work is done with rehearsal methods that enable the student to take independent responsibility for his or her own professional development, and with artistic skills such as musical and linguistic interpretation, phrasing, sense of style, tonal imagination, communication and presentation in relation to the principal study tuition. A fundamental understanding is developed of the interaction between language and music in repertoire, with the languages German, French, Italian, English and Danish being represented as a minimum.

INTERPRETATION METHODOLOGY

(1st-2nd semester)

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Be familiar with methods for developing independent interpretation, and able to use relevant literature for this purpose

Learning content

On the basis of the repertoire that the student is studying in the principal study tuition, techniques and relevant literature are introduced in relation to text analysis, diction and the interaction between text and music, and the realisation of this in artistic expression.

INTERNATIONAL PHONETIC ALPHABET (IPA) FOR SINGERS

(1st-2nd semester)

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Be familiar with the International Phonetic Alphabet (IPA) in relation to the pronunciation of German, French and English, as well as existing literature with transcriptions and pronunciation guides

Learning content

Work is done on basic phonetics and the use of the International Phonetic Alphabet (IPA) in relation to German, French and English. Relevant literature is reviewed with transcriptions and pronunciation guides.

REPERTOIRE

(3rd-6th semester)

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess a broad knowledge of repertoire in the various genres of vocal literature from early music to the present day

Learning content

Work is done with interpretation and language in the vocal literature of early music, German lieder, French mélodie, Nordic romance, English and American songs, oratorio, opera, recitative, operetta, musical, contemporary works, etc.

ITALIAN

(2nd-3rd semester)

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess knowledge of the prosody of Italian and its pronunciation, as well as elementary knowledge of the grammar and structure of the language

Learning content

Work is done on texts from recitatives, songs and arias from the Italian vocal literature, and a few prose texts. Relevant literature is introduced for self-study, including existing word-for-word translations.

ENSEMBLE SINGING

(3rd-6th semester)

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess insight into artistic practice and relevant methods in work with ensembles of soloists in various genres and styles
- Be able to profile himself or herself individually and artistically as part of a whole
- Be capable of entering into professional collaboration to produce a common expression

Learning content

Ensemble work is done with oratorios, operas and concert literature, focusing on the understanding of style, common musical expression, homogeneity in language processing, and character work.

MUSICAL DRAMA

(3rd-6th semester)

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess insight into basic acting techniques and knowledge of stage work, with a focus on the relationship between dramatic expression and music
- Be able to build up a character and express this in a musical-dramatic whole
- Be able to take direction and translate it into a convincing expression

Learning content

Work is done on improvisation, text, body awareness and coordination, as well as brief and long excerpts from music drama.

CHOIR STUDIES

(1st, 3rd and 5th semester – choir STUNT 6th semester)

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess insight into the vocal technique requirements of choral work on a professional level
- Be familiar with various forms of work and hierarchical structures in professional choral work
- Be capable of translating his or her vocal and musical skills for the purpose of entering into a common expression
- Be able to study a choral voice and take relevant vocal technique decisions regarding the performance of this

Learning content

Works from the literature are rehearsed, focusing on the development of a common tone, intonation, diction, precision, dynamics and phrasing. STUNT auditions are held in order to prepare the student for auditions for professional choirs.

TEACHING AND LEARNING METHODS

Voice

Solo teaching and, where relevant, tuition in smaller groups.

Vocal coaching

Individual teaching.

Interpretation methodology

Class teaching.

Repertoire

Class teaching.

International Phonetic Alphabet (IPA) for singers

Class teaching.

Italian

Class teaching.

Ensemble singing

Class teaching.

Participation in the course occurs subject to the concert regulations on non-scheduled teaching. Attendance is measured in the number of hours of attendance during the prescribed periods. Allocation of classes takes place with one week's notice; however, in some circumstances changes may be made at a minimum of 24 hours' notice. Participation in ensemble singing and the associated concerts is mandatory.

Musical drama

Class teaching.

Participation in the course occurs subject to the concert regulations on non-scheduled teaching. Attendance is measured in the number of hours of attendance during the prescribed periods. Allocation of classes takes place with one week's notice; however, in some circumstances changes may be made at a minimum of 24 hours' notice. Participation in musical drama is mandatory.

Choral studies

Class teaching.

Participation in the course occurs subject to the concert regulations on non-scheduled teaching. Attendance is measured in the number of hours of attendance during the prescribed periods. Allocation of classes takes place with one week's notice; however, in some circumstances changes may be made at a minimum of 24 hours' notice. Participation in choir and related projects and concerts, as well as STUNT auditions, is mandatory.

EXAMINATION REGULATIONS

CHOIR STUDIES

After the 1st, 3rd and 5th semesters, plus choir STUNT 6th semester

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess insight into the vocal technique requirements of choral work at professional level
- Be familiar with various forms of work and hierarchical structures in professional choral work
- Be capable of translating his or her vocal and musical skills for the purpose of entering into a common expression
- Be able to study a choral voice and take relevant vocal technique decisions in the performance of this

Examination form and duration

Participation in choir and the associated projects and concerts, as well as STUNT auditions, is mandatory. In the case of absence, the student will be required to take a separate examination.

Moderation and assessment

The test is assessed with internal moderation, as well as external moderation for STUNT. The grade awarded is Pass/Fail.

Permitted examination aids

Not relevant.

Special provisions

Participation in choir and the associated projects and concerts, as well as STUNT auditions, is mandatory. In the case of absence, the student will be required to take a separate examination.

INTERPRETATION METHODOLOGY

After the second semester

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Be familiar with methods for developing independent interpretation and able to use relevant literature for this purpose

Examination form and duration

The subject is a certification subject. To obtain the certificate:

- Students of subjects with one or two course sessions must not have any absence.
- In subjects with three or four course sessions, students must not have more than one day of absence.
- In subjects with five course sessions or more, students must have a minimum of 80% attendance.

If the certificate is not awarded, the student must submit a set written assignment of 5 standard pages. **One week** is allowed for the assignment.

Moderation and assessment

The written assignment is assessed by an internal moderator and the student's own teacher. The grade awarded is pass/fail.

Permitted examination aids

Not relevant.

Special provisions

The length of the assignment is five standard pages, excluding notes and references. The assignment must be submitted electronically. The subject teacher is responsible for compiling the set task. The student is responsible for ensuring that the assignment is collected on time from the Study Administration and submitted on time. If the teaching takes place in shorter courses, the attendances are added together.

INTERNATIONAL PHONETIC ALPHABET (IPA) FOR SINGERS

After the second semester

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Be familiar with the International Phonetic Alphabet (IPA) in relation to the pronunciation of German, French and English, as well as existing literature with transcriptions and pronunciation guides

Examination form and duration

The subject is a certification subject. To obtain the certificate:

- Students of subjects with one or two course sessions must not have any absence.
- In subjects with three or four course sessions, students must not have more than one day of absence.
- In subjects with five course sessions or more, students must have a minimum of 80% attendance.

If the certificate is not awarded, the student must submit a set written assignment of 5 standard pages. **One week** is allowed for the assignment.

Moderation and assessment

The written assignment is assessed by an internal moderator and the student's own teacher. The grade awarded is pass/fail.

Permitted examination aids

Not relevant.

Special provisions

The length of the assignment is five standard pages, excluding notes and references. The assignment must be submitted electronically. The subject teacher is responsible for compiling the set task. The student is responsible for ensuring that the assignment is collected on time from the Study Administration and submitted on time. If the teaching takes place in shorter courses, the attendances are added together.

1ST YEAR PROFICIENCY TEST, VOICE

After the second semester

Learning outcomes

The purpose of the test is to examine the student's basic technical and artistic abilities and progression, in order to assess whether the student is likely to be able to complete the study programme.

At the first-year proficiency test, the student is expected to be able to:

- Evaluate certain artistic challenges and vocal technique issues, under guidance, and select relevant expressions and solutions
- Express musical intentions through the application of certain vocal techniques and skills, such as rhythmic and harmonic understanding, intonation and dynamic variation, and linguistic interpretation
- Display knowledge of a certain selection of relevant repertoire and styles, and a more thorough knowledge of individual works
- Convey an artistic expression with a nascent sense of style, phrasing ability and empathy
- Organise his or her time appropriately in a rehearsal context.

Examination form and duration

30-minute practical test, including assessment.

Moderation and assessment

The examination is assessed by an external moderator, an internal moderator, and the student's own principal subject teacher. A grade is awarded in accordance with the currently applicable marking scale.

Permitted examination aids

Not relevant.

Special provisions

Pursuant to the applicable Education Order, the student must register for the first-year proficiency test prior to the end of the second semester after commencing the programme, and must pass the first-year proficiency test before the end of the fourth semester in order to be allowed to continue the Bachelor programme.

Under the guidance of the principal study teacher, the student prepares a programme of 10-12 minutes' duration.

Segunda vista singing of a vocal composition with accompaniment and a German text. 40 minutes' preparation time is allowed for the segunda vista task. A German dictionary may be brought. The head of department is responsible for the segunda vista task.

Prima vista singing of a vocal composition with accompaniment (with or without text). The internal moderator is responsible for the prima vista test.

It is the student's responsibility to ensure that the programme is submitted on time to the Study Administration.

The student is responsible for ensuring the presence of other participants at the examination, including making an agreement with an accompanist.

PART OF 1ST YEAR PROFICIENCY TEST, VOCAL COACHING

After the second semester

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess knowledge of basic rehearsal methods and an understanding of the interaction between language and music
- Be able to demonstrate an understanding of one's own role in a musical whole within various styles
- Be capable of working independently to study relevant repertoire

Examination form and duration

Integrated into the first-year proficiency test after the second semester.

Moderation and assessment

See 1st-year proficiency test.

Permitted examination aids

Not relevant.

Special provisions

Vocal coaching is an auxiliary subject to the principal study 'Voice'.

ENSEMBLE SINGING

After the 3rd, 4th and 5th and 6th semesters

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess insight into artistic practice and relevant methods in work with ensembles of soloists in various genres and styles
- Be able to profile himself or herself individually and artistically as part of a whole
- Be capable of entering into professional collaboration to produce a common expression

Examination form and duration

Concert submission after each semester of 60-90 minutes' duration. In the case of absence, the student will be required to take a separate examination.

Moderation and assessment

The examination is assessed by an internal moderator and the student's own teacher. The grade awarded is pass/fail.

Permitted examination aids

Not relevant.

Special provisions

The repertoire is determined by the teacher on the basis of the repertoire studied during the course.

MUSICAL DRAMA

After the 3rd, 4th and 5th and 6th semesters

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess insight into basic acting techniques and knowledge of stage work, with a focus on the relationship between dramatic expression and music
- Be able to build up a character and express this in a musical-dramatic whole
- Be able to take direction and translate it into a convincing expression

Examination form and duration

See special provisions.

Moderation and assessment

The examination is assessed by an internal moderator and the student's own teacher. The grade awarded is pass/fail.

Permitted examination aids

Not relevant.

Special provisions

Participation in the teaching and associated project assignments, including the opera project, is mandatory. In the case of absence, the student will be required to take a separate examination.

ITALIAN

After the third semester

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess knowledge of the prosody of the Italian language and its pronunciation, as well as elementary knowledge of the grammar and structure of the language

Examination form and duration

The subject is a certification subject. To obtain the certificate:

- Students of subjects with one or two course sessions must not have any absence.
- In subjects with three or four course sessions, students must not have more than one day of absence.
- In subjects with five course sessions or more, students must have a minimum of 80% attendance.

If the certificate is not awarded, the student must submit a set written assignment of 5 standard pages. **One week** is allowed for the assignment.

Moderation and assessment

The written assignment is assessed by an internal moderator and the student's own teacher. The grade awarded is pass/fail.

Permitted examination aids

Not relevant.

Special provisions

The length of the assignment is five standard pages, excluding notes and references. The assignment must be submitted electronically. The subject teacher is responsible for compiling the set task.

The student is responsible for ensuring that the assignment is collected on time from the Study Administration and submitted on time. If the teaching takes place in short courses, the attendances are added together.

REPERTOIRE

After the sixth semester

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess a broad knowledge of repertoire in the various genres of vocal literature from early music to the present day

Examination form and duration

The subject is a certification subject. To obtain the certificate:

- Students of subjects with one or two course sessions must not have any absence.
- In subjects with three or four course sessions, students must not have more than one day of absence.
- In subjects with five course sessions or more, students must have a minimum of 80% attendance.

If the certificate is not awarded, the student must submit a set written assignment of 5 standard pages. The student is allowed **one week** is allowed to complete the assignment.

Moderation and assessment

The written assignment is assessed by an internal moderator and the student's own teacher. The grade awarded is pass/fail.

Permitted examination aids

Not relevant.

Special provisions

The length of the assignment is five standard pages, excluding notes and references. The assignment must be submitted electronically. The subject teacher is responsible for compiling the set task. The student is responsible for ensuring that the assignment is collected on time from the Study Administration and submitted on time. If the teaching takes place in short courses, the attendances are added together.

BACHELOR PROJECT, VOICE

After the sixth semester

Learning outcomes

The purpose of the Bachelor project is to document that the student has achieved a fundamental maturity and musicality in the principal study, as a basis for further studies in the Master's programme and professional work.

At the conclusion of the subject, it is expected that the student will:

- Be able to evaluate artistic challenges and issues of vocal technique, and justify and select relevant expressions and solutions
- Be able to realise musical intentions through the application of vocal techniques and skills, including rhythmic and harmonic understanding, confident intonation, equality, flexibility, projection, tonal/dynamic variation and declamation
- Possess knowledge of a wide repertoire, relevant musical styles and the related artistic practice and rehearsal traditions, as well as an in-depth knowledge of individual works or more specialised repertoire
- Be able to convey an artistic expression with a sense of style, phrasing ability, empathy, visualisation and tonal imagination, and linguistic interpretation
- Be capable of handling the psychological and physiological demands associated with public performance
- Be capable of allocating time and effort in relation to practice, tests and rehearsals, independently and with professional discipline
- Be able to communicate artistic content and issues to both peers and non-specialists through independent programme planning and oral or written presentation, on the basis of knowledge and skills relating to the general subjects of the study programme

Examination form and duration

Practical examination in concert form, with public access. The concert has a duration of 30 minutes. The test has a duration of 50 minutes, including assessment.

Moderation and assessment

The test is assessed by an external moderator, an internal moderator, and the student's own principal subject teacher. A single grade is awarded under the currently applicable marking scale.

Permitted examination aids

Not relevant.

Special provisions

Prior to the examination the student submits a repertoire list of works studied during the Bachelor programme, certified by the teacher of the principal study. The repertoire list must mainly consist of works from the classical genres, and must represent as many styles as possible, including the following mandatory elements:

- A number of German lieder, French chansons, English art songs, and Nordic romances
- An opera aria
- An oratorio aria
- A secco recitative with Italian text
- A work with a Danish text and by a Danish composer
- A modern work containing either atonality, graphic notation, expanded vocal technology, electronics or improvisational elements
- A chamber music work with instrumental accompaniment other than exclusively piano

On the basis of the repertoire list, the student selects a programme for a concert of 30 minutes' duration. The programme may be presented orally (min. 5 min) or in writing (min. 3 standard pages).

It is the student's responsibility to ensure that the certified repertoire list of works studied during the Bachelor programme is submitted to the Study Administration on time.

It is also the student's responsibility to ensure that the examination programme is submitted on time to the Study Administration.

The student is responsible for making, printing and distributing the hall programme for the concert. If works with harpsichord or organ are included, it is the student's responsibility to submit a requisition for these to the Study Administration at least **one month** before the test. If other special instruments or equipment are included, it is also the student's responsibility to inform the Study Administration of this at least **one month** before the test.

PART OF BACHELOR PROJECT, VOCAL COACHING

After the sixth semester

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess knowledge of basic rehearsal methods and an understanding of the interaction between language and music
- Be able to demonstrate an understanding of one's own role in a musical whole within various styles
- Be capable of working independently to study relevant repertoire

Examination form and duration

Integrated into the Bachelor project after the sixth semester.

Moderation and assessment

See Bachelor project.

Permitted examination aids

Not relevant.

Special provisions

Vocal coaching is an auxiliary subject to the principal study 'Voice'.

2. GENERAL SUBJECTS

(1st-6th semester)

AURAL TRAINING

(1st-4th semester)

Learning content:

The object of the teaching is to develop and sharpen the student's musicianly awareness and skill. The principal features of the subject's method comprise the development of inner pitch and the acquisition of skills in appraising, acquiring and realising a printed score. The teaching in aural studies encompasses exercises and literature examples, for example in melody and harmony, rhythm, including both traditional and more recent forms of notation, auditory and visual analysis, score playing, transposition and reduction. Work is done in major/minor keys, free tonal and atonal styles, and *prima vista* and *secunda vista* singing and playing.

Teaching and learning methods:

Class teaching.

Examination regulations: After the fourth semester

Learning outcomes

At the conclusion of the subject, the student is expected to:

- Be able to independently study and learn music on the basis of a score
- Be capable of reproducing both monophonic and polyphonic rhythms as well as tonal and atonal melodic sequences
- Be able to perform score playing, reduction, transposition and accompaniment on the piano for use in rehearsal and teaching in the main instrument
- Possess knowledge of auditory analysis and, on the basis of a pre-played piece of music, be able to describe the sequence in terms of harmony and form

Examination form and duration

Practical examination. The examination has a duration of 30 minutes, including assessment. 30 minutes' preparation time is allowed, with a piano.

The student is examined in:

Rhythm	<ul style="list-style-type: none"> • One monophonic task, performed with time marking for guidance
	<ul style="list-style-type: none"> • A two-part combination task. The task takes the form of both a sung/clapped task and a two-handed rhythm

- An instrumental/vocal score sample from the musical literature, reproduced with time marking for guidance

If the student's main instrument is the voice (also applies to AM):

- A vocal score sample from the musical literature is spoken in text, with accompanying conducting patterns.

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- A task prepared for the occasion with special emphasis on polyrhythms. The task is performed on the student's main instrument. The examination task may involve ensemble playing, and is set one week before the examination.

If the student's field of study is composition or recording director:

- A task prepared for the occasion with special emphasis on polyrhythms. The task is performed on the piano or on another instrument, according to the student's own choice. The examination task may involve ensemble playing, and is set one week before the examination.

Melody

- An accompanied song

If the student's main instrument is the voice (also applies to AM):

- An accompanied song, sung with lyrics

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- An unaccompanied free tonal or atonal melodic task

If the student's main instrument is organ:

- An unaccompanied free tonal or atonal melodic task that may be scored in alto or tenor clef

If the student's main instrument is the voice (also applies to AM):

- An unaccompanied free tonal or atonal melodic task, sung with lyrics

-
- A sung/played two-part piece

If the student's field of study is composition or church music:

- A sung/played three-part polyphonic piece

If the student's field of study is piano:

- A song or lied is performed with piano accompaniment. The melody line is sung and the piano accompaniment is played as written

Score playing/

According to the choice of the moderator, *either*

Reduction/

- Performance on the piano or own instrument of a melody scored in the treble, alto, tenor and bass clefs, *or*

Figuration/

Transposition

- Performance on the piano or own instrument of a melody scored in the key of B, A and/or F.

If the student's field of study is church music:

- Performance of a four-part choral piece scored in the treble and bass clefs

If the student's field of study is singing:

- Reduction/figuration playing: An extract from a song or lied is performed with piano accompaniment. The piano accompaniment is played as written, or performed as a reduced figuration accompaniment

If the student's field of study is piano:

- Transposition of a piano accompaniment
-

Auditory analysis

According to the student's own choice, the student is examined in *either*

- Aural analysis of a pre-played piano piece or recorded instrumental music, *or*
- Functional harmony analysis of a homophonic part

If the student's field of study is church music:

- Functional harmony analysis of a Bach chorale or another advanced homophonic part.
-

Dictation

- In connection with the examination, a minimum of twelve assignments are presented which have been completed during the course and approved by the teacher.

Moderation and assessment

The test is assessed by an internal moderator and the student's own teacher. The examination is assessed as a whole, in accordance with the currently applicable marking scale.

Permitted examination aids

The student may bring a metronome.

Special provisions

It is the joint responsibility of the teacher and the internal moderator to formulate the examination assignments. The polyrhythm assignment will be available from the Study Administration **one week** prior to the examination.

HARMONY AND PARTS WRITING

(1st-4th semester)

Learning content:

The purpose of the course in harmony and parts writing is to contribute to the students' musical and artistic development and support their future work as performers, teachers and/or Communicators by giving them insight into basic part-writing principles in various styles, stimulating the students' creative abilities, musical imagination and sense of compositional craftwork and quality through part-writing exercises, and providing students with the theoretical prerequisites to be able to write, arrange or transcribe small pieces for use in music teaching. The teaching consists of theoretical reviews, written and practical parts-writing work, and analytical exercises. Work is done with both homophonic and contrapuntal part types.

Teaching and learning methods:

Class teaching. Minor assignment submissions are included as a compulsory element in the teaching.

Examination regulations:

After the fourth semester

Learning outcomes

At the conclusion of the subject, the student is expected to:

- Have acquired experience of music theory in practice, including knowledge of parts technique in various styles, as well as thorough familiarity with various types of harmony, both homophonic and polyphonic
- Possess well-developed knowledge of the notation practice of classical music
- Be able to analyse various types of harmony and apply musical analysis to work with parts writing
- Be capable of understanding and reflecting upon the tools and methods of music theory on the basis of practical/productive work
- Be able to handle and include challenges of music theory in his or her own work with parts writing on the basis of artistic and stylistic choices and assessments
- Be able to act on a well-founded and stylistically adequate part-writing basis in the student's productive/teaching work

Examination form and duration

Written submission. Five parts works are submitted.

In the case of less than 80% attendance (the 80% is calculated for each of the two years):

Written submission of five parts works and a set written examination at the Academy. Four hours are allowed for the set assignment.

Moderation and assessment

The examination is assessed by an internal moderator and the student's own teacher. The examination is assessed as a whole, in accordance with the currently applicable marking scale.

Permitted examination aids

None.

Special provisions

After the conclusion of the course the student submits five parts works compiled during the 1st-4th semesters. These must include:

- 1 uncorrected choral harmonisation exercise on an unfigured melody provided by the teacher
- 4 uncorrected exercises, including at least one arrangement, as well as a contrapuntal piece

It is a requirement that the starting-point of the prepared piece must be enclosed. In the case of larger parts works, the student selects an extract for assessment. The five parts works must be submitted electronically.

In the case of less than 80% attendance (the 80% is calculated for each of the two years):

In addition to the submission of the five parts works, an arrangement must be written of a folk tune or the like for a small complement, possibly with figuration, *or* a contrapuntal part/part extract on the basis of a given theme/cantus firmus. Both types of task will lie within the syllabus studied during the course.

ANALYSIS/COMMUNICATION

(1st-4th semester)

Learning content:

In the first semester students are given a basic introduction to the main form types (sonata, rondo, variation, fugue and lieder).

During the subsequent three semesters, students are taught in small classes. The teaching strengthens the student's ability to describe and communicate music on the basis of knowledge of the forms of Western musical culture, with a starting-point in the classical musical forms. The teaching covers a variety of analytical methods and terminologies.

Teaching and learning methods:

Lectures and classes. As part of the teaching, students provide presentations, either in groups or individually, in the form of concert introductions and music analyses.

Examination regulations: After the fourth semester

Learning outcomes

At the conclusion of the subject, the student is expected to:

- Possess broad knowledge in the analysis of music from various historical periods, as well as thorough familiarity with the various form types and principles
- Be able to apply analytical tools and methods as the foundation for a broad and nuanced approach to musical interpretation
- Be able to independently understand and reflect upon tools and methods in music theory on the basis of musical analysis
- Be able to analyse pieces in various styles with imagination and empathy, and apply musical analysis in connection with rehearsal and professional performance
- Possess a basic knowledge of issues of music theory and their communication in a broader cultural context
- Master the tools and methods to communicate artistic as well as formal and structural aspects to both peers and non-specialists
- Be able to handle the demands of oral communication in connection with public performance

Examination form and duration

Oral examination. The examination has a duration of 40 minutes, including assessment.

Moderation and assessment

The examination is assessed by an internal moderator and the student's own teacher. The examination is assessed as a whole, in accordance with the currently applicable marking scale.

Permitted examination aids

Scores, notes and possible audio files on CD.

Other examination aids, such as a projector or the like, must be agreed with the teacher.

Special provisions

The student is examined in one of five works/work extracts submitted in the examination syllabus, and which have been studied during the course. The student brings his or her own scores and notes.

The student's presentation is divided into two parts: A concert introduction and an analysis of the work. In communication terms, the introduction should be aimed at an ordinary concert audience.

The teacher, jointly with the students, is responsible for selecting the five works/work extracts that are studied during the course.

The teacher is responsible for presenting the works to be used in the examination to the moderator.

The Study Administration is responsible for ensuring that there is a piano and PA equipment available in the examination room.

MUSIC HISTORY/STRATEGIC MEDIATION

(1st-4th semester)

Learning content:

The subject is an introduction to musical main currents in the western culture and to strategies within mediation of music. The music is put into perspective along with historic and analytical angles as well as examples on ordinary thoughts of the time. The student will also develop their skills in oral and written presentation of music and debate the norms and patterns of musical life.

Teaching and learning methods:

Lectures and classes. Minor oral and written presentations are included as a compulsory element in the teaching.

The teaching covers

- Oral introductions by the teacher
- Reading of a series of texts, equivalent to 250 normal pages in total
- Practical exercises in mediation of music in a competent and easily accessible way.

Examination regulations:

1st-4th semester

Learning outcomes

At the conclusion of the subject, the student is expected to:

- Possess knowledge about and be able to explain about the progression of music history in highlights.
- Be able to include relevant knowledge about historic relations in own musicianship as well as in pedagogical connections.
- Be able to identify own needs of learning within music history and mediation.
- Be able to seek out, gather and acquire relevant professional knowledge.
- Be able to mediate the knowledge about music, both oral and written, towards a broader audience and furthermore put into words the value of a living cultural life.

Examination form and duration

The subject is a certification subject.

To obtain the certificate the student must:

- Attend at least 80% of the lessons across the four semesters and deliver 3 oral presentations each semester.

If certification is not obtained because of lack of attendance or presentations, the student must attend an oral examination with a duration of 45 minutes. There is no preparational time. The student draws a subject from the curriculum and explain the subject without preparational time. Thereafter the student draws a work and mediate it as to an ordinary concert audience. The mediation work is drawn from a list on 12 possible pieces that the student receives one week prior to the exam.

Moderation and assessment

The certificate is assessed by an internal moderator and the student's own teacher. The certificate is awarded pass/fail. In the event of an oral exam the test is assessed by internal moderator and the student's own teacher. The exam is awarded pass/fail.

Permitted examination aids

At the oral examination after the fourth semester all aids are permitted to prepare.

Special provisions

Not relevant.

ENTREPRENEURSHIP

(5th semester)

Learning content:

The course develops the student's awareness of the complex working life of a professional musician, and provides the student with knowledge of entrepreneurship.

Topics covered include project development and project management for the realisation of concert activities and festivals, etc., including budgeting and financial management for basic fundraising, as well as basic knowledge of collective agreements and rights in the field of music. The student also acquires basic knowledge of marketing and communication in, for example, the social media and websites, as well as elevator pitches. Practical experience with entrepreneurship from the students' own concert activities and projects both inside and outside the Academy may also be drawn upon on an ongoing basis in the teaching.

Teaching and learning methods:

Class teaching. Parts of the teaching may take the form of project tuition.

Examination regulations:

After the fifth semester

Learning outcomes

At the conclusion of the subject, the student is expected to:

- Possess basic knowledge of important financial, commercial and communicative aspects of the music business and cultural life
- Be able to understand and reflect upon one's own musical practice in relation to other actors and audiences in music life
- Be capable of assessing professional challenges and issues in connection with project work, concert activity or entrepreneurship

Examination form and duration

The subject is a certification subject. To obtain the certificate:

- Students of subjects with one or two course sessions must not have any absence.
- In subjects with three or four course sessions, students must not have more than one day of absence.
- In subjects with five course sessions or more, students must have a minimum of 80% attendance.

In addition, the teacher may require active participation in project work in relation to concert activities.

If the certificate is not awarded, the student must submit a set written assignment of 5-8 standard pages.

One week is allowed for the assignment.

Moderation and assessment

The test is assessed by an internal moderator and the student's own teacher. The grade awarded is pass/fail.

Permitted examination aids

None.

Special provisions

The student is responsible for ensuring that the assignment is collected on time from the Study Administration and submitted on time. The assignment must be submitted electronically.

3. PRINCIPAL STUDY-SPECIFIC DIDACTICS

(1st-4th semester)

LEARNING CONTENT

Applied piano

The course is intended to enable students to use the piano in their future teaching and communication activities, and as a supportive tool when learning repertoire and music theory.

Performance psychology and music teaching

In the first year of study, the student builds up music teaching competency in the area of musical expertise development in relation to instrumental and singing teaching. On the basis of pedagogical and psychological theory, the student acquires specialised knowledge of practicing and of handling the performance situation.

In the second year, on the basis of pedagogical research, the student studies fundamental music teaching theory (i.e. music teaching, music didactics and educational psychology) and music teaching issues in relation to various types of practical teaching situations, both in general and in relation to the principal study.

TEACHING AND LEARNING METHODS

Applied piano

Individual and class teaching

Performance psychology and music teaching

Lectures and classes. Minor assignment submissions may be included as a compulsory element in the teaching.

EXAMINATION REGULATIONS APPLIED PIANO

Applied Piano

After the fourth semester

Learning outcomes

At the conclusion of the subject, the student is expected to:

- Possess an understanding of the uses of the piano in teaching, rehearsal and communication contexts
- Be able to identify his or her own learning needs and use the piano as a tool in relation to the rehearsal of works within the principal study and in the acquisition/presentation of basic music theory
- Be able to convey a coherent musical expression in a simple piano piece with the application of basic technical piano skills
- Possess knowledge of accompanied repertoire in the principal study area, chord notation and repertoire with chords
- Be capable of applying fundamental piano skills in principal study-related ensemble playing or accompaniment, especially in relation to teaching/communication

Examination form and duration

20-minute practical test, including assessment.

Moderation and assessment

The test is assessed by an internal moderator and the student's own teacher. The examination is assessed according to the currently applicable marking scale.

Permitted examination aids

Not relevant.

Special provisions

At the test, the following is performed:

- A figuration task.
- A simple principal study-related accompaniment or ensemble playing task
- A short piano piece of a level of difficulty corresponding to a movement from Beethoven: Sonatina op. 49 no. 1 or 2, Schumann: Album für die Jugend or Ibert: Petite suite

The student is responsible for ensuring the presence of other participants at the examination.

The practical test is a partial examination for the didactic subjects, i.e. Applied Piano and Performance Psychology and Music Pedagogy, respectively, and ECTS credits will be awarded after the completion of both tests.

PERFORMANCE PSYCHOLOGY AND MUSIC PEDAGOGY

After the fourth semester

Learning outcomes

At the conclusion of the subject, the student is expected to:

- Possess basic knowledge of music pedagogy, music didactics and educational psychology
- Possess basic knowledge and skills in selecting, planning and evaluating flexible teaching methods
- Be able to identify his or her own learning needs and reflect on their own learning processes
- Be capable of handling issues relating to the rehearsal situation, practical music performance and teaching
- Be able to discuss general and specific music teaching issues with peers

Examination form and duration

Set written assignment of 8-10 standard pages. **Two weeks** are allowed for the written assignment.

Moderation and assessment

The examination is assessed by an external moderator, an internal moderator, and the student's own teacher. The examination is assessed as a whole, in accordance with the currently applicable marking scale.

Permitted examination aids

All examination aids are permitted.

Special provisions

The assignment is a partial examination for the didactic subjects, i.e. *Applied Piano* and *Performance Psychology and Music Pedagogy*, respectively, and ECTS credits will be triggered by both tests. The student is responsible for ensuring that the assignment is collected on time from the Study Administration and submitted on time. The assignment must be submitted electronically.

PRINCIPAL STUDY-RELATED PEDAGOGY – VOCAL THEORY

(5th-6th semester)

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess basic knowledge and understanding of the relevant anatomical, physiological and acoustic areas that form the foundation for voice production.
- Be capable of translating knowledge of anatomy and physiology into auditory and visual voice analysis
- Be able to evaluate issues of voice production on the basis of a voice analysis and arrange relevant exercise repertoire

Learning content:

Anatomy, physiology and acoustics are examined on the basis of relevant literature.

Teaching and learning methods:

Class teaching.

Examination regulations:

After the sixth semester

Learning outcomes

At the conclusion of the subject, it is expected that the student will:

- Possess basic knowledge and understanding of the relevant anatomical, physiological and acoustic areas that form the foundation for voice production
- Be capable of translating knowledge of anatomy and physiology into auditory and visual voice analysis
- Be able to evaluate issues of voice production on the basis of a voice analysis and organise relevant exercise repertoire

Examination form and duration

Four-hour written examination.

Moderation and assessment

The examination is assessed by an internal moderator and the student's own teacher. A grade is awarded in accordance with the currently applicable marking scale.

Permitted examination aids

None.

Special provisions

The examination set consists of eight tasks that are based on the syllabus studied.

4. ELECTIVE SUBJECT

(5TH semester)

Learning content:

The purpose of the subject elements is to make expansion or perspectivation of the artistic objects field possible. This is obtained through theoretical or practical work with the subject areas within or related to music, or by acquiring knowledge or competencies in a subject area beyond music, that is still relating to the students study course.

Elective subjects can be attained from RDAM or on other educations. The possible elective subjects will be described in the Catalogue of elective Subjects.

Teaching and learning methods:

Classes. The exact teaching and learning methods will follow the purpose of the chosen subject.

Learning outcomes

By the end of the module the student is expected to

- Describe relevant terms and themes that are relevant to the chosen subject.
- Describe relevant methodical approaches to the theme of the chosen subject.
- Explain connections, analyse, and, if possible, contribute with new terms and solutions.
- Discuss the elective subjects' themes/problems or interpret and present artistic material relevant to the chosen subject.

The following elements can be considered as an elective subject:

The student shall choose an elective subject on the Royal Danish Academy of Music or another ECTS-awarding conservatoire or university education, fx. as a part of an exchange semester.

It is also possible to take a course through Global Conservatoire or through other merit giving activities.

Other merit giving activities must be preapproved by the study board at RDAM.

Examination form and duration

The examination can be a practical test, a written home-assignment, a set assignment or set with options. The examination form will be described in the Elective Subject Catalogue. The examination is set from the beginning of the teaching. In a practical test the duration will normally be 30 minutes, In a written assignment 5-10 normal pages. There can be deviations from this, and it will be described in the Elective Subjects Catalogue.

Moderation and assessment

The Exam will be assessed by an internal moderator and the student's own teacher. The grade awarded is pass/fail.

Permitted examination aids

Not relevant.

Special provisions

The exam can be held as a group examination, unless something different is described in the specific elective subject. In a group examination the individual student's contribution must be identified in a way that ensures an individual assessment. A smaller part of the examination can be common.

Requirements for participation in examinations: For all elective subjects the student must have a minimum of 80% attendance, still the teaching is based on full attendance. Besides usual preparation there can be special requirements in the elective subjects to assignments during the teachings, prepared speeches or other. It will be described in the Elective Subjects Catalogue what the specific requirements are.

GUIDELINES FOR EXAMINATION AND ASSESSMENT

EXAMINATION GUIDELINES

These examination guidelines apply to the curricula for the Bachelor and Master's programmes.

BEFORE THE EXAMINATION

Examination basis

The examination basis is described in the curriculum that applies to the individual student. All of the curricula may be found at the Academy's website at www.dkdm.dk. All moderators must be familiar with the examination basis in advance of the holding of the examination.

Examination papers

The Study Administration is responsible for ensuring that copies are made of the relevant examination papers in advance of the examination.

An examination folder will typically contain an examination plan, assessment forms, curricula, the Assessment Order, guidelines for the holding of the examination, and possible programmes and repertoire lists. The internal moderator is responsible for collecting these from the Study Administration before the examination commences.

Prima vista tasks and set tasks

The examination regulations state who is responsible for providing a possible prima vista/set task.

Definition of a standard page

A standard page is defined as 2,400 characters, including spaces. Unless otherwise stated, the front page, bibliography, table of contents and any attachments are not included in the page count. Footnotes are included.

Other participants at the examination

The examination regulations state who is responsible for ensuring the presence of other participants at the examination. If this is not stated in the curriculum, the Study Administration and the student's own teacher jointly agree who will be responsible.

Transfer and private student examinations

In the case of transfer examinations from other Danish academies of music, and examinations of private students where the examinee does not have a teacher employed at the Academy, an internal moderator will be appointed by the head of department for the subject.

Submission deadlines for logbooks, programmes, reports, repertoire lists, etc.

Submission deadlines for logbooks, programmes, reports, repertoire lists, etc. may be found on the Academy's intranet. Students who have not submitted compulsory examination materials on time, including the examination programme, may risk having the examination in question administratively cancelled and the student being registered as absent.

DURING THE EXAMINATION

Duration of the examination

It is the responsibility of the internal moderator to ensure that the prescribed normal or maximum duration of the examination is complied with. It is also the responsibility of the internal moderator to ensure that complex examinations with many participants are carried out according to plan by making sure that the timetable is kept to. If an incorrect duration has been given in the examination submissions, the examinee must be prepared to allow the moderator panel to deselect parts of the programme. It is the responsibility of the internal moderator to inform the examinee in the event of the curtailment of the examination.

Access for observers

No observers are permitted in the case of non-final examinations unless the examinee permits this. In the case of final examinations in the principal study, observers are allowed unless the examinee does not permit this.

Factual errors

If formal errors are found during the course of the examination in relation to the examination regulations, the internal moderator is required to determine whether the examination can be completed. If the choice lies between postponing the examination and implementing it with major or minor deviations from the regulations, efforts should be made to ensure that the examinee is benefited as far as possible, and that the external moderator accepts possible deviations from the regulations. In case of cancellation of the examination (other than in the case of the absence of the student or the unavoidable absence of the moderator), the internal moderator must report this to the Study Administration in writing as soon as possible.

Absence of the examinee

If the student is absent from the examination, this will be noted on the assessment form, after which the examination will count as one of the three examination attempts to which the student is entitled. The assessment form must be signed by all moderators.

Absence of internal or external moderator

If the external moderator is absent without prior notice, it should be investigated whether the moderator can be replaced immediately or within a short space of time by another appointed moderator from the moderator list. In very special cases, an ad hoc appointed moderator may participate. Under normal circumstances, however, the examination will be cancelled. If the internal moderator is absent without prior notice, it should be investigated whether the moderator can be replaced immediately or within a short space of time by another moderator from the subject area. Under normal circumstances, however, the examination will be cancelled.

Absence of the student's teacher

If the student's own teacher is absent (either through unavoidable absence or absence without prior notice), the examination will be cancelled.

Absence of a contributing participant

If a participant is absent whose presence is required to complete the examination, the examination should only be conducted with a substitute if both the examinee and the moderator agree to this.

Absence of a performer

If one of the student's singers or musicians is absent, this will count as an examination attempt, and one attempt at the examination will be deemed to have been used up. If the absence is due to documented illness, this will be regarded as equivalent to the student himself or herself being absent due to illness, and a make-

up examination will be planned. If a singer or musician is absent and the student has found a replacement, efforts will be made to hold a re-examination as soon as possible.

Notification of assessment

All assessments will be notified in the examination room/assessment room. It is the responsibility of the internal moderator to inform the examinee of the outcome of the assessment. The grade (or the assessment Pass/Fail) should be communicated first, after which the internal moderator may supplement this with relevant remarks summarising the assessment of the moderators. The other moderators should not comment unless the internal moderator invites them to do so.

AFTER THE EXAMINATION

Appeals

The student is entitled to appeal the assessment awarded. The regulations governing this are stated in the Executive Order no. 1476 of 01.10.2020 concerning the Danish Academies of Music and the Royal Opera Academy. In connection with the examination, it is the responsibility of the internal moderator to inform the examinee of the appeals process, with reference to the Order.

GRADING

Grades are awarded in conformity with Executive Order no. 1244 of 11 December 2009 on Marking Scales and Other Forms of Assessment at Certain Educational Institutions under the Danish Ministry of Culture.

ASSESSMENT OF PRIVATE STUDENTS

Upon application, assessments by the Academy may be undertaken for private students, i.e. persons who have not during the past three years been enrolled as students at one of the music academies or the Opera Academy.

The Academy may charge the private student a fee in full or partial coverage of the expenses incurred in carrying out the assessment.

It is not possible for private students to register for the public concert (debut concert) of the Academy or the Opera Academy, or the like.

CREDIT, INTERNSHIP AND TRANSITIONAL PROVISIONS

CREDIT RULES

In connection with applications for credit, the student is required to obtain and present documentation to the extent required by the Academy.

RULES FOR INTERNSHIP

Internship may be included as a study element in some subjects of the Bachelor study programme, but cannot in itself substitute for an examination.

TRANSITIONAL PROVISIONS

This curriculum shall enter into force on 1 August 2018. Teaching under previous curricula will cease as of 1 September 2020. Examinations may be conducted under previous curricula until 1 September 2021. This time limit may be extended until 1 September 2022 in the case of maternity leave, leave of absence or illness.

EXEMPTIONS

The Academy may grant exemptions from any rules in the curriculum that are determined solely by the Academy.

OTHER REGULATIONS AND DISCIPLINARY MEASURES

Disciplinary measures apply to all students at the Royal Danish Academy of Music, and students are therefore required to be familiar with and keep themselves informed of the rules. In addition, all students are subject to the applicable student regulations, general rules for examinations and concert regulations that describe the specific rules for study activity, study registration, examinations and concert activities at the Academy. These may be found on RDAM's intranet.